



# 2018 Spring Benefit Item Donation Form

## Item Information

Donation Item: \_\_\_\_\_

\*Estimated Value of the Donated Item: \$ \_\_\_\_\_

Item Information:

(Please describe in detail the item or service donated. Note any restrictions: size, time limitations, expiration date, number of people, black-out dates, etc.)

\_\_\_\_\_

\_\_\_\_\_

If Gift Certificate:  attached  to be mailed  to be produced by WEDS

If Tangible Item:  attached  to be picked-up  to be delivered

## Donor Information

Name(s)/Company: \_\_\_\_\_

Please use name(s)/company exactly as it is to appear in the Journal.

Please list my donation in your Journal as Anonymous

Contact Person (if different from above): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Donor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

WEDS Contact/Solicitor: \_\_\_\_\_ Phone: \_\_\_\_\_

**Donation Form Deadline: March 16, 2018**

**Please return this form to: West End Day School, 255 West 71st Street, New York, NY 10023  
For more information, please e-mail [events@westenddayschool.org](mailto:events@westenddayschool.org)**

\*Your estimate will help the Benefit Committee value the donated item. West End Day School (WEDS) by law cannot establish value, but will send an appropriate acknowledgment to the donor. Always consult with your tax advisor concerning charitable deductions. WEDS reserves the right to transfer a donation to another event should space or other considerations limit our ability to include all donations in the May 3, 2018 event. Children's Day Treatment Center and School dba West End Day School is a registered 501(c)3 organization. All donations are tax deductible to the full extent allowed by law. WEDS is a registered charity with the New York Department of Charities. Our federal tax identification number is 13-0776140.